

Service Interval (Miles)	Item	10K	20K	40K
VEHICLE ON FLOOR				
Engine fault diagnosis trouble codes	Report	✓	✓	✓
Airbags/system	Visual check	✓	✓	✓
Horn	Check/report	✓	✓	✓
Interior lamps	Check/report	✓	✓	✓
Front wiper blades	Check/report	✓	✓	✓
Front screen wash	Check/report	✓	✓	✓
Headlight wash/wipe	Check/report	✓	✓	✓
Instrument illumination	Check/report	✓	✓	✓
Direction indicators/hazards	Check/report	✓	✓	✓
Lighting system	Check/report	✓	✓	✓
Headlights	Check/report	✓	✓	✓
VEHICLE FULLY RAISED				
Engine oil leaks	Check/report	✓	✓	✓
Engine oil	Drain/refill	✓	✓	✓
Engine oil filter	Renew	✓	✓	✓
Manual transmission oil leaks - see gearbox servicing	Report	✓	✓	✓
Manual transmission oil - see gearbox servicing				
Auto transmission oil - see gearbox servicing				
Front differential oil - see gearbox servicing				
Steering joints	Check/report	✓	✓	✓
Suspension joints/seals/gaiters	Check/report	✓	✓	✓
Drive shaft joints/seals/gaiters	Check/report	✓	✓	✓
Exhaust system/mountings	Check/report	✓	✓	✓
Underbody condition/sealant	Check/report		✓	✓
VEHICLE HALF RAISED				
Front brake pads and discs	Check/report	✓	✓	✓
Rear brake pads and discs	Check/report	✓	✓	✓
Rear brake drums/linings	Check/report	✓	✓	✓
Brake hydraulic system	Check/report	✓	✓	✓
Tyre pressures	Check/report	✓	✓	✓
Tyre condition	Check/report	✓	✓	✓
ENGINE BAY OPERATIONS				
Battery condition	Check	✓	✓	✓
Brake fluid reservoir	Check/top-up	✓	✓	✓
Power steering fluid	Check/top-up	✓	✓	✓
Engine coolant level/anti-freeze strength	Check/adjust	✓	✓	✓
Auxiliary drive belt(s)	Check/report	✓	✓	✓
Spark plugs (petrol cars)	Renew			✓
Air filter	Renew			✓
Air conditioning	Check/report	✓	✓	✓
FINAL ITEMS CHECK				
Cabin filter, pollen (if fitted)	Check/report		✓	✓
Vehicle locks/hinges	Check/report	✓	✓	✓
ROAD TEST VEHICLE				
Steering free-play	Check/report	✓	✓	✓
Transmission	Check/report	✓	✓	✓
Brakes	Check/report	✓	✓	✓
PARTS				
Oil - drain/refill		✓	✓	✓
Engine oil filter - renew		✓	✓	✓
Sump plug - replace		✓	✓	✓
Manual transmission oil - see gearbox servicing				
Front differential oil - see gearbox servicing				
Power steering fluid		✓	✓	✓
Brake fluid - check/top up		✓	✓	✓
Engine coolant/antifreeze - check/adjust		✓	✓	✓
Spark plug - renew				✓
Pollen filter element - renew			✓	✓
Sundries lubricant - check/lubricate		✓	✓	✓
Hazardous waste disposal		✓	✓	✓
Consumables		✓	✓	✓